

QUICK START GUIDE



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Your DepoView DVD enables you to:

- View the synchronized video transcript and exhibits on your computer using inData's complimentary DepoView software (simple download and installation required). In addition, you can use DepoView to search for key words in the transcript, create video clips for trial, print full or condensed transcripts, export entire video or segments to other popular software programs, take snapshots of video frames, and more.
- Play the synchronized video transcript on a standard DVD player (see page 6).
- Import the synchronized video transcript and exhibits directly in to your trial presentation software (see page 7).

USING DEPOVIEW TO PLAY YOUR DVD

- 1 Insert the DVD into your computer.
- 2 Wait a few moments while the DVD loads.
- 3 If you do not see either the video transcript or a page instructing you to download the DepoView Video Review Software, follow these steps:
 - a On the Windows **Start** menu, click **Run**.
 - b In the **Run** dialog box, click **Browse**.
 - c In the **Look In** box, select your DVD drive.
 - d Double-click the **Autorun.exe** file.
 - e Click the **OK** button.

Downloading DepoView Software

TIP

If you're having trouble downloading the file, your Web browser may be blocking it. (Look for yellow highlighted text or a similar prompt at the top of your browser where you can click to allow the download.)

If this is the first time you have opened a DepoView DVD on your computer, you will be prompted to download the DepoView Video Review Software.

DepoView is provided to you free of charge, and enables you to view the video deposition, the associated transcript, and any exhibits, on your computer. In addition, you can search for key words in the transcript, create video clips for trial, print full or condensed transcripts, export entire video or segments to other popular software programs, take snapshots of video frames, and more.

To download DepoView software:

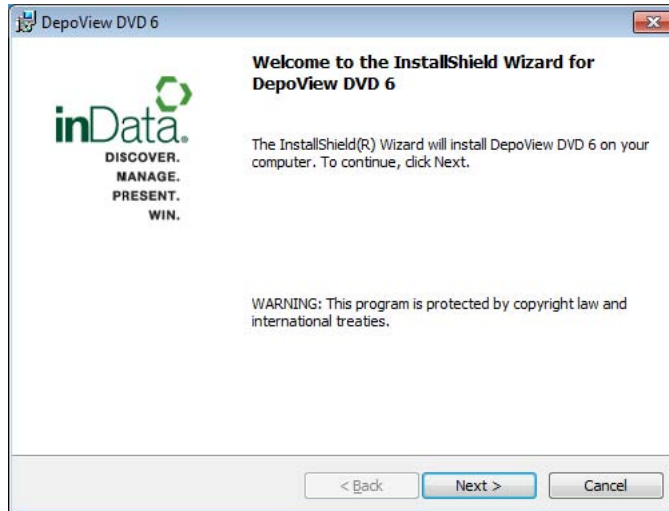
- 1 If the Web page directing you to download the software did not automatically open, open a Web browser (such as Internet Explorer) and enter the following address:

<http://www.indatacorp.com/software/depoview/getdepoview.asp>

- 2 Click the **Free Download** box.
- 3 If a dialog box appears prompting you to run or save the file, click **Run**.

It may take several minutes or longer (depending on your Internet connection speed) to download the file.

- 4 If a Security Warning dialog box appears, click **Run**.

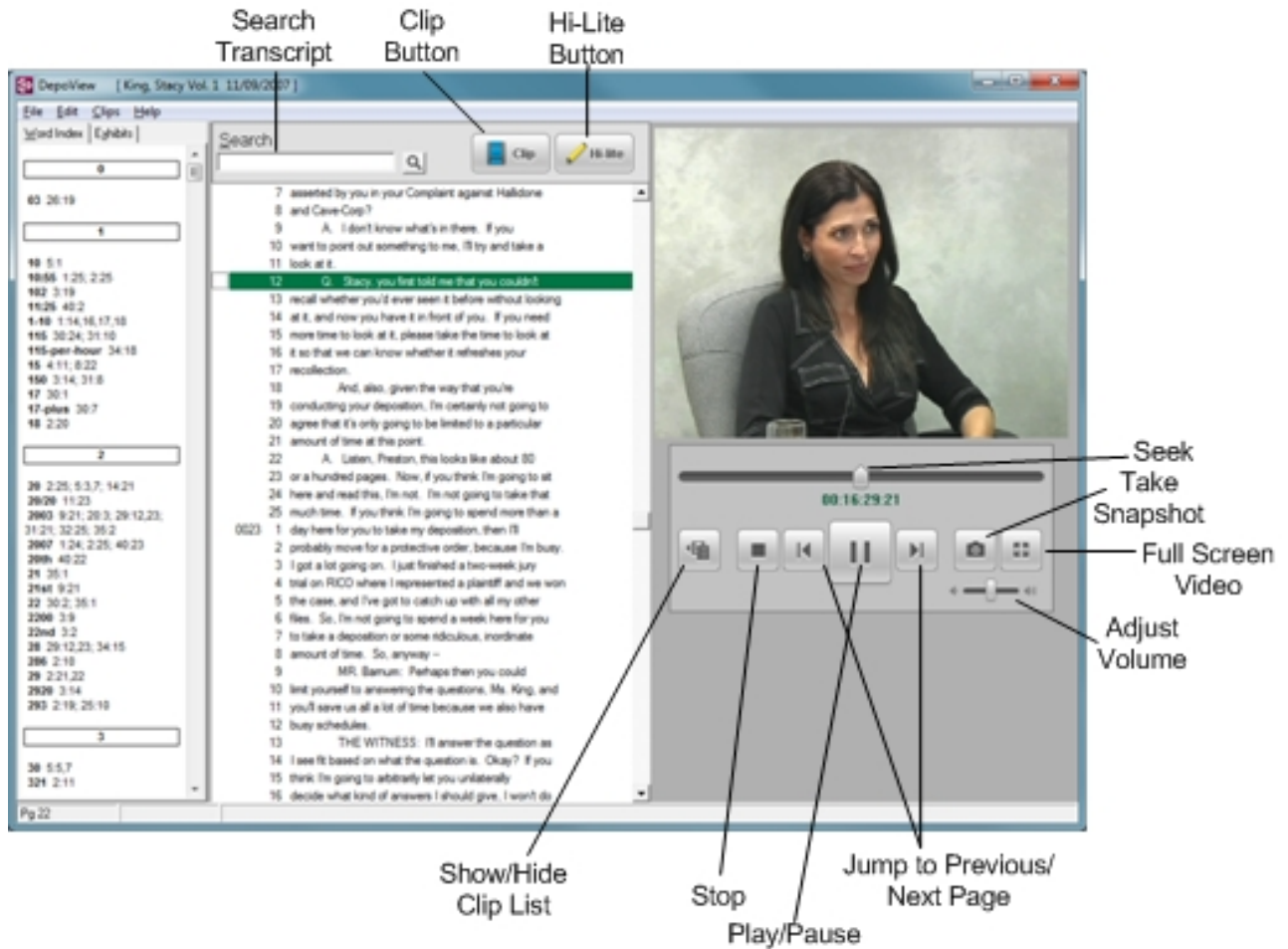


- 5 The DepoView installation program opens. Click **Next**.
- 6 Read the License Agreement, select the option to accept the terms, and click **Next**.
- 7 Click **Install**.



- 8 The installation process takes a few minutes. When it is complete, click **Finish**.

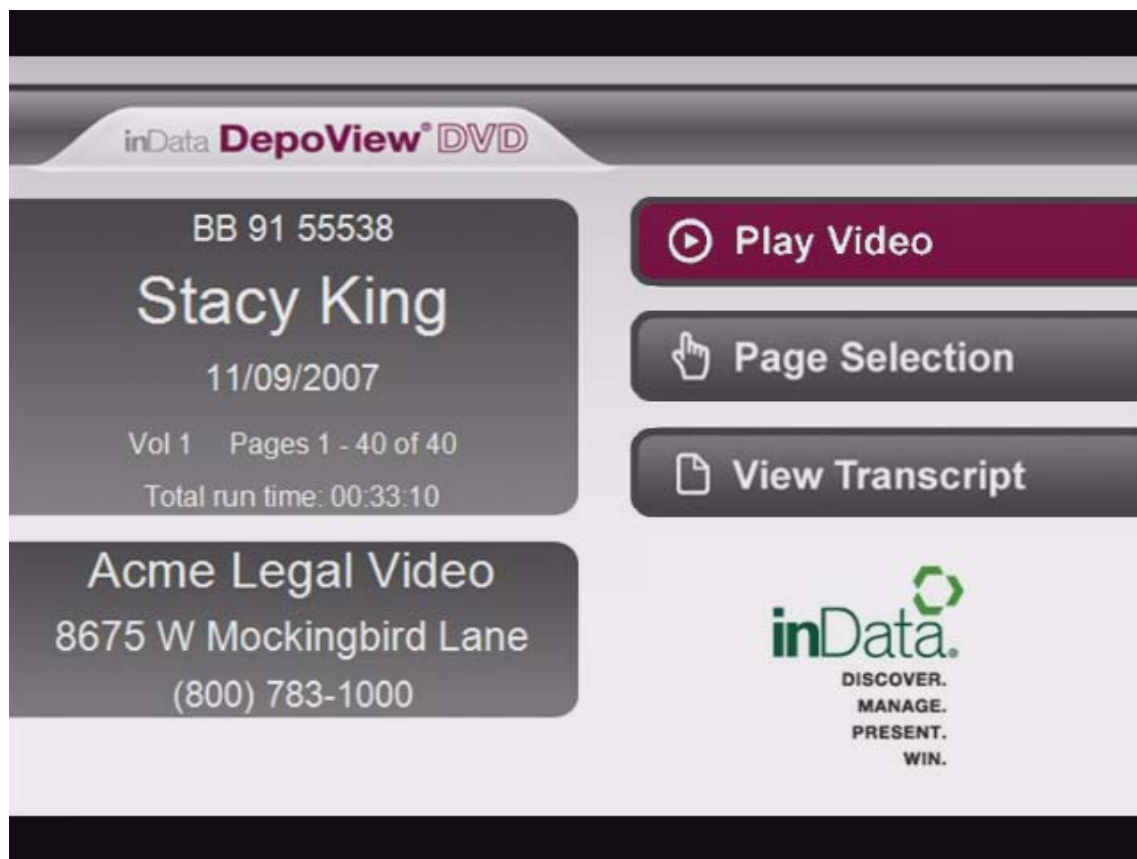
Now that DepoView is installed, whenever you insert a DepoView DVD, it should automatically open.



For more information on using DepoView, see the Help menu.

PLAYING A DEPOVIEW DVD ON A STANDARD DVD PLAYER

To play a DepoView DVD on a standard DVD player instead of a computer, simply insert the DVD in the player and use the menu options.



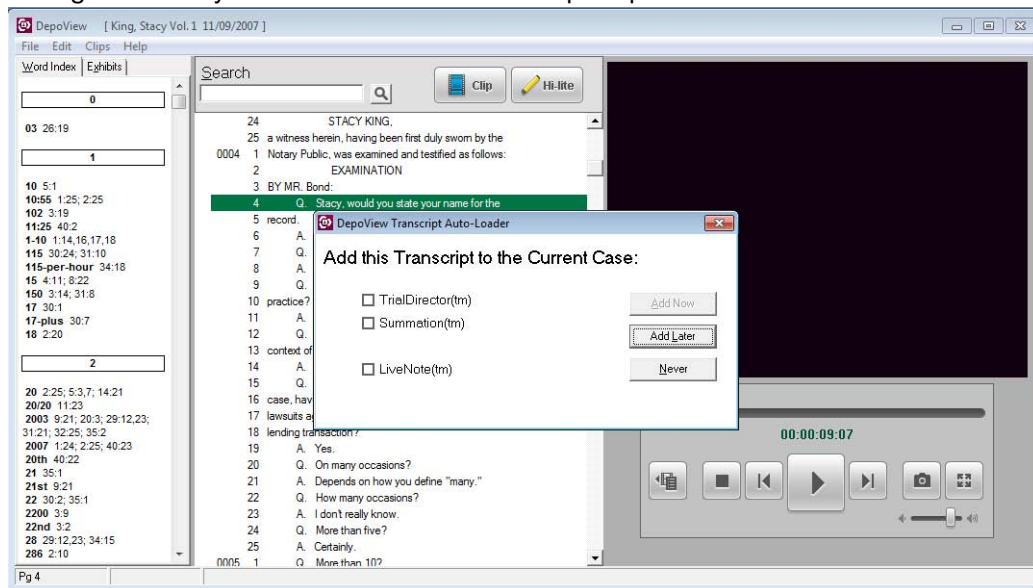
USING A DEPOVIEW DVD WITH OTHER APPLICATIONS

Your DepoView DVD includes import files for several other trial presentation and litigation support applications that enable you to import synchronized video transcripts and attached exhibits.

DepoView DVDs can be imported into the following applications:

- TrialDirector®
- CT Summation iBlaze™ and Enterprise™
- LiveNote®
- Sanction™

Note that if you chose to download and install DepoView Video Review Software, DepoView may automatically detect your litigation support applications and display a dialog box that you can use to start the import process.



However, you can also import synchronized video transcripts and attached exhibits directly from your litigation support application following the instructions in the appropriate section of this guide:

- “Importing Synchronized Video Transcripts into TrialDirector” on page 8.
- “Importing Synchronized Video Transcripts with CT Summation iBlaze/Enterprise” on page 10.
- “Importing Synchronized Video Transcripts with LiveNote” on page 14.
- “Importing Synchronized Video Transcripts into Sanction” on page 19.

Once you import content from a DepoView DVD, you can:

- Play the video and synchronized transcript
- Create clips of the video testimony
- Export clips to MPEG format from the video testimony
- Present video testimony at trial
- Display attached exhibits

Importing Synchronized Video Transcripts into TrialDirector

TIP

Copy the contents of the DepoView DVD to a local or network hard disk location to improve the seek times to access video playback, and to ensure video is always available to users without the disk. After copying, use the Modify Multimedia Locations wizard within Transcript Manager to remap the file locations.

Follow these instructions to import the synchronized transcripts and attached exhibits into TrialDirector. Basic steps to create, export, and present clips from the DepoView DVD are also described. These instructions assume that the DepoView DVD has already been inserted into the DVD drive (or copied to a hard disk).

- 1 If the DepoView application or the MPEG-2/DVD-Video codec has not been previously installed, make sure to run the InstallCodec.exe program from the root of the DepoView DVD. You only need to run this once on each PC where you will be using the DepoView DVD with other applications. Installation of the audio/video codec pack is necessary to ensure that the DVD-Video can be played back in TrialDirector.
- 2 Open TrialDirector and navigate to the **Transcript Manager** tab.
- 3 Select the **Transcripts > Import Transcripts From > TrialDirector Case File** menu option.
- 4 Browse to the **Import** folder on the DepoView DVD and select the **.CMS** file. Complete the Import Wizard and make sure to index the transcript.

Once the .CMS file is imported, you can open the synchronized digital video transcript for review.

NOTE When opening a Digital Video Transcript imported from a DepoView DVD for the first time, there is a brief pause while the video reference on the DVD is updated. Once the DVT is opened the video and transcript can be played back in synchronization.

Additionally, you can quickly jump to any synchronized location of the video transcript using the Word Index, Search functions, or simply double-clicking within the transcript area.

Importing Exhibits If the DepoView DVD includes any attached exhibits, they can be imported via Document Manager using the .OLL file within the Import folder. Once you import any attached exhibits, they can be linked and synchronized to a location within the transcript. Use the Attach Synchronized Exhibit feature within Transcript Manager to synchronize exhibits to a location within the transcript.

Creating Clips To create clips from the DepoView DVD, select a range of transcript text that you want to include, right-click, and select Create New Clip from Selected Text. Continue to add any additional transcript text ranges to the clip until complete.

- Once clips have been created, they can be edited within the Segment Editor mode of the Multimedia Manager.
- Clips created from DepoView DVDs can be played back in Presentation mode. You can also select a range of transcript text in Transcript Manager and immediately present it in Presentation mode.
- Clips created from DepoView DVDs can be exported to individual MPEG-1 or MPEG-2 clips. You can also export clips to a new or existing PowerPoint Presentation using Transcript Explorer > View By > Clips > Clips menu > Generate Excerpts from Clips. Follow the wizard instructions to export the clips. If you select the Windows Folder export option, make sure to select Automatic for the Video Clip output to create MPEG-2 files.

Known Issue &Rpg_jBqpcarmp 3,0'

The following message is displayed when attempting to use the Segment Editor with clips created with DepoView DVDs: "Unsupported multimedia format (*.VOB)."

Use the classic clip editing tools below the Multimedia Manager to edit clips created from DepoView DVDs. This issue is resolved in TrialDirector 6.

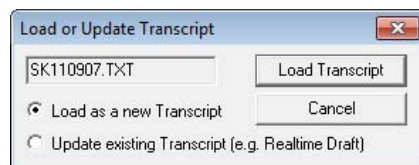
Importing Synchronized Video Transcripts with CT Summation iBlaze/Enterprise

Follow these instructions to import the synchronized transcripts and attached exhibits into CT Summation iBlaze/Enterprise. Basic steps to create, export, and present clips from the DepoView DVD are also described. These instructions assume that the DepoView DVD has already been inserted into the DVD drive (or copied to a hard disk).

TIPS

- Always drag-and-drop the .SBF file.
- After importing, the transcript and attached exhibits can be sent to TrialDirector easily via integration features (Add Item Images to TrialDirector and Send Transcript to TrialDirector).
- Use the Copy Videos To function within the iBlaze/Enterprise Video Properties dialog box to copy the contents of the DepoView DVD to a local or network hard disk location to improve the seek times to access video playback, and to ensure video is always available to users.

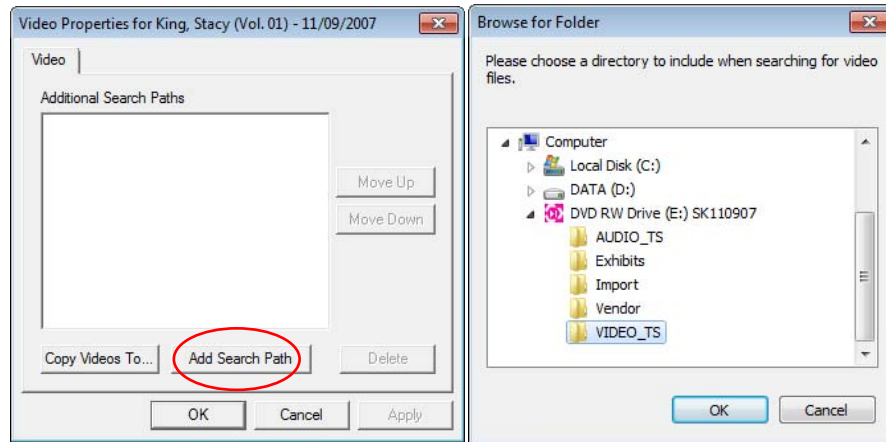
- 1 If the DepoView application or the MPEG-2/DVD-Video codec has not been previously installed, make sure to run the InstallCodec.exe program from the root of the DepoView DVD. You only need to run this once on each PC where you will be using the DepoView DVD with other applications. Installation of the audio/video codec pack is necessary to ensure that the DVD-Video can be played back in iBlaze/Enterprise.
- 1 Open CT Summation iBlaze/Enterprise.
- 2 Browse to the **Import** folder on the DepoView DVD and select the **.SBF** file. Drag and drop the .SBF file to the **Transcripts** node of the iBlaze/Enterprise Case Explorer to import it.
- 3 When the **Load or Update Transcript** dialog box appears, select **Load as a new Transcript**. Click the **Load Transcript** button to continue.



The synchronized transcript is imported and immediately blazed. Any attached exhibits are also automatically imported into the case.

Attached exhibits are indicated with hyperlinks within the iBlaze/Enterprise transcript window. Click the hyperlink to display the associated exhibit within the iBlaze/Enterprise image viewer.

- 4 Prior to playing back synchronized transcript video, update the iBlaze/Enterprise video search paths:
 - a Right-click within the open transcript window and select **Video Properties**.
 - b Click the **Add Search Path** button to select the path containing the VIDEO_TS folder on the DepoView DVD.



- c Click **OK** to accept the new search directory. It will then appear within the Video Properties dialog box.
 - d Click **OK**.

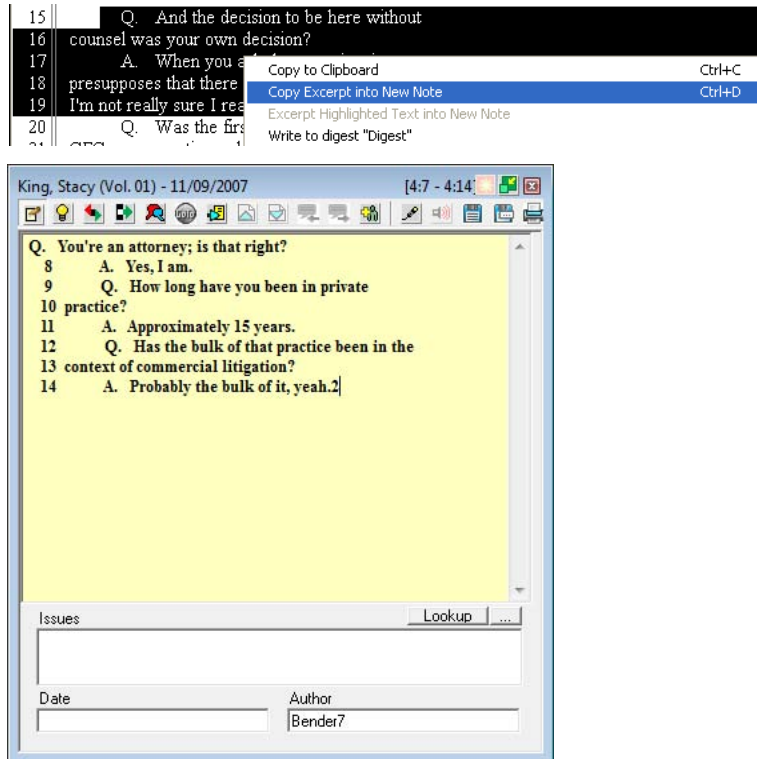
Playing the Imported Video Transcript Right-click within an area at the top of the transcript and select **Play Video**. The cyan synchronization bar will then scroll as the video is played back in iBlaze/Enterprise.

NOTE The following steps assume that TrialDirector integration has already been set up with CT Summation iBlaze/Enterprise. For more information, see the Summation Integration guide available on indatacorp.com.

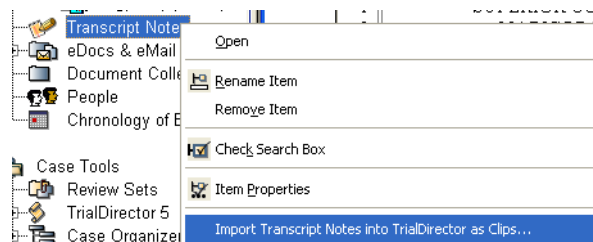
To create an iBlaze/Enterprise note and send it to TrialDirector as a clip:

- 1 Select the appropriate text (such as one question and answer). Right-click and select **Copy Excerpt into New Note**.

The iBlaze/Enterprise Note dialog box appears.



- 2 Assign any issues or date information necessary and click **Close**.
- 3 Once your transcript notes (clips) are created, you can send them to TrialDirector for export to MPEG-1 / MPEG-2 or PowerPoint:
 - a Right-click the **Transcript Notes** node of the iBlaze/Enterprise Case Explorer and select **Import Transcript Notes into TrialDirector as Clips**.



- b Follow the **Execute Clip Creation Script** wizard in TrialDirector to complete import of the Notes. Maintain the default clip settings during import.
Once the notes are imported into TrialDirector as clips, edit the clips as needed within the Segment Editor mode of the Multimedia Manager.

Exporting Clips Clips created from DepoView DVDs can be exported to individual MPEG-1 or MPEG-2 clips. You can also export clips to a new or existing PowerPoint Presentation using **Transcript Explorer > View By > Clips > Clips menu > Generate Excerpts from Clips**. Follow the wizard instructions to export the clips. If you select the Windows Folder export option, make sure to select Automatic for the Video Clip output to create MPEG-2 files.

Known Issues

- The following error is generated by iBlaze when attempting to create a video clip from a DepoView DVD: Error generating video clip: The source file is not an MPEG-1 video file iBlaze is not currently capable of creating whole video clips from MPEG-2 (VOB) files. The workaround is to either create clips with DepoView or use the Copy Excerpt into New Note function within iBlaze. The notes can then be sent to TrialDirector as DVT clips. Once the DVT clips are created, the TrialDirector user can generate excerpts from these clips.
- The following issue has been confirmed with iBlaze v2.8 and v2.9. DepoView DVD content will not playback within iBlaze on Windows Vista Home or Business Editions. iBlaze uses a Windows Media Player control to playback multimedia streams (versus DirectShow), and it is not capable of playing any DVD-Video content on Windows Vista Home or Business Editions. The Windows Vista Ultimate Edition does not exhibit this issue. Additionally, the actual Windows Media Player application will not playback any DVD-Video content in the Vista Home/Business editions, even with a MPEG-2 DirectShow codec installed because these platforms do not ship with Microsoft's DVD playback technology. Only the Vista Ultimate Edition ships with MPEG-2/DVD playback support. For DVD playback within Windows Media Player to work on Vista Home/Business, you must purchase a separate DVD Decoder Pack:

<http://www.microsoft.com/windows/windowsmedia/player/plugins.aspx>

Although DirectShow applications (such as TimeCoder Pro, TrialDirector, LiveNote, and TimelineXpress) use DirectShow to playback MPEG-2/DVD video, any application using the Windows Media Player control is architecturally different. Vista will block use of DirectShow codecs and filters (normally used for DVD playback) when the Windows Media Player control is the playback application.

- When you run iBlaze v2.8/v2.9 on a Windows Vista machine and use the Play Video menu to play a DepoView DVD, the menu option will not operate as expected. Normally, it will automatically jump to a synchronized transcript video location for playback. However, on Vista clicking the Play button always starts the video at the beginning. This issue does not occur on Windows XP. The reason why this issue occurs is because iBlaze uses the Windows Media Player control (versus DirectShow) for multimedia playback. Therefore, under Windows Vista (all editions), the Windows Media Player controls do not seek to video locations that DirectShow otherwise would. The workaround is to use the video seek bar to scrub to the desired location. The iBlaze transcript will navigate along with the video position as a reference.

Importing Synchronized Video Transcripts with LiveNote

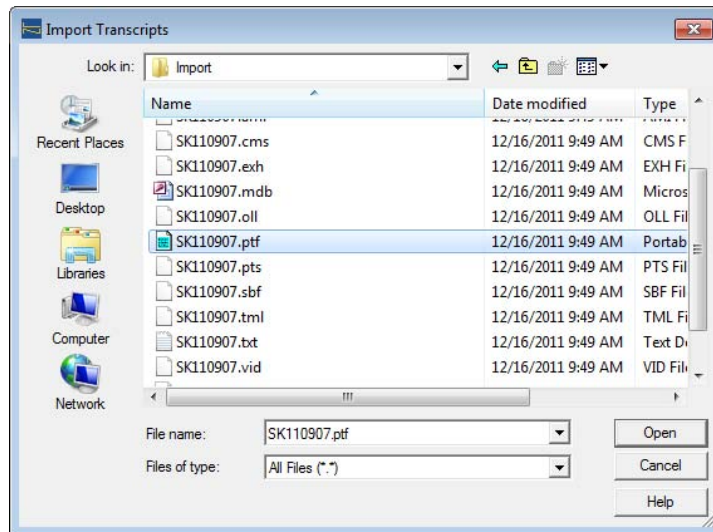
TIP

Copy the contents of the DepoView DVD to a local or network hard disk location to improve the seek times to access video playback, and to ensure video is always available to users without the DVD.

Follow these instructions to import the synchronized transcripts and attached exhibits into LiveNote.

These instructions assume that the DepoView DVD has already been inserted into the DVD drive (or copied to a hard disk).

- 1 If the DepoView application or the MPEG-2/DVD-Video codec has not been previously installed, make sure to run the InstallCodec.exe program from the root of the DepoView DVD. You only need to run this once on each PC where you will be using the DepoView DVD with other applications. Installation of the audio/video codec pack is necessary to ensure that the DVD-Video can be played back in LiveNote.
- 1 Open LiveNote.
- 2 From the **Transcript** menu, click **Import**.
- 3 Browse to the **Import** folder on the DepoView DVD and select the **.PTF** file.

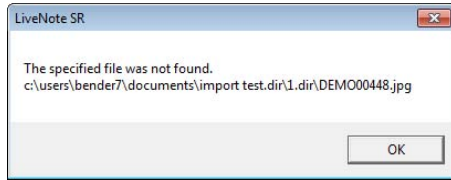


- 4 Click **Open** to import the transcript and synchronization file.
- 5 If any notices appear regarding the transcript not having been digitally signed, click **Continue**.

Once the transcript has been imported into LiveNote, any attached exhibits can be manually copied to the LiveNote case folder.

To copy attached exhibits:

- 1 Click one of the hyperlinks within the transcript to determine the location where the exhibit files from the DepoView DVD must be copied.



In the example shown, the exhibit files need to be copied from the Exhibits folder of the DepoView DVD to the location shown on the C: drive of the computer. Please note that the last directory (e.g. 1.dir) may have to be created prior to copying the linked exhibits.

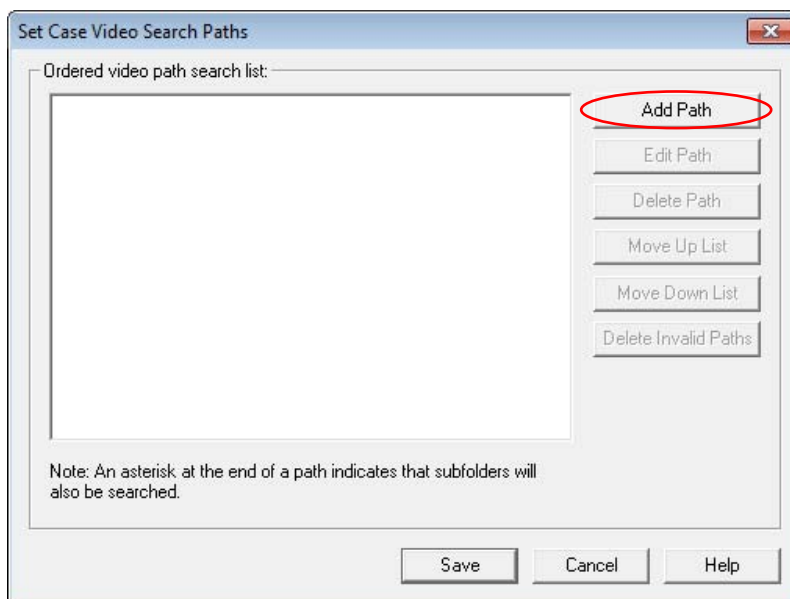
- 2 Once the attached exhibits are copied, click any exhibit link in LiveNote to automatically display the image in the default viewer (i.e. Windows Picture and Fax Viewer).

For best results, set the LiveNote Video Search Path prior to playing the DepoView DVD video.

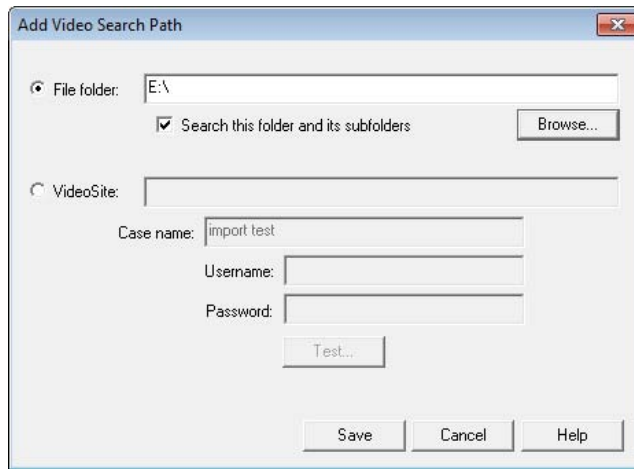
NOTE If you plan to copy the contents of the DepoView DVD to a local or network hard disk, add the LiveNote Video Search Path afterward.

To set the LiveNote Video Search Path:

- 1 From the LiveNote **File** menu, click **Case Properties**.
- 2 Then, click the **Video Paths** button.
- 3 Click the **Add Path** button to browse to the location where the DepoView DVD resides.



- 4 Click the **Browse** button to select the drive letter where the DepoView DVD has been mounted. If the DepoView DVD has been copied to a hard disk, select the path containing the contents of the DVD. For best results, select the **Search this folder and its subfolders** option.



- 5 Click **Save** to return to the Set Case Video Search Paths dialog box.
- 6 Click **Save** again to return to the LiveNote Case Properties dialog box.
- 7 Click **OK** to close the Case Properties dialog box.

Playing the Imported Video Transcript To begin playback of the DepoView DVD video, right-click the transcript within the LiveNote Case Explorer and select **Play Video**. The DepoView DVD will begin playback and the transcript will begin to scroll in synchronization.

To create a new clip (annotation) within LiveNote:

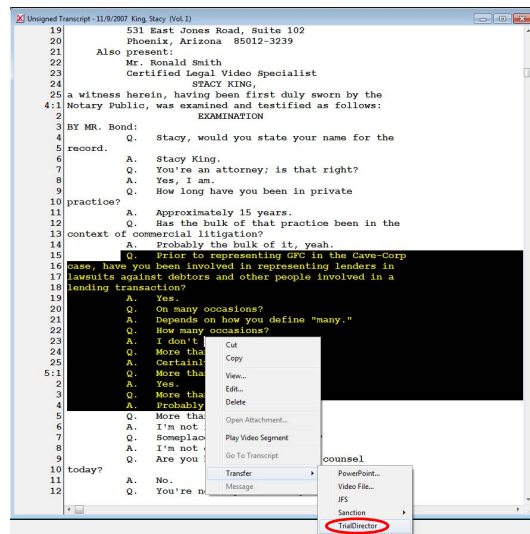
- 1 Select the appropriate text (such as one question and answer) and release the mouse.
The LiveNote Annotate dialog box appears.
- 2 Use the features within the Video tab to set the start/end times of the clip.
- 3 Once the clip times are set, click **Test** to verify and then **OK** to save the annotation.

NOTE inData Technical Support cannot assist in helping users create/edit clips in LiveNote.

Once your clips have been created, they can be transferred to TrialDirector if needed. LiveNote clips (annotations) should be sent to TrialDirector if you want to create whole video clips. While LiveNote is not currently capable of creating whole video clips from DVD-Video, TrialDirector can create whole video clips.

To transfer a LiveNote annotation (clip) to TrialDirector:

- 1 Right-click the annotation within the Case Explorer and select **Transfer > TrialDirector**.



The TrialDirector Associate a TrialDirector Case dialog box will appear if this is the first annotation sent from the LiveNote case. You can select to associate a new or existing TrialDirector case.



- 2 Choose the appropriate TrialDirector case option and click **OK**.
- 3 Follow the TrialDirector instructions to either create or open a case.

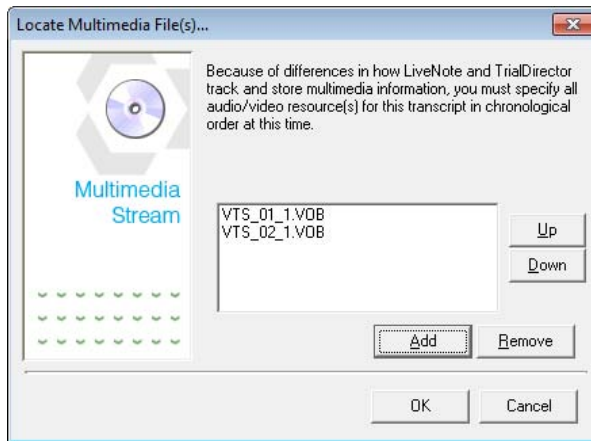
Once the TrialDirector case has been associated, the multimedia files from the DepoView DVD need to be located. The Locate Multimedia Files dialog is displayed immediately after associating a case.

- 4 Click the **Add** button and browse to the VIDEO_TS folder of the DepoView DVD. Make sure to select the **All files (*.*)** option if the folder appears empty. Select each of the VTS_0x_1.VOB files within the VIDEO_TS folder. Depending on the total run time (and media size) of the DepoView DVD, there will most likely be several (4-9) .VOB files to select. Once the .VOB files have been selected, click

TIP

View the file details to examine the file sizes. Select only large .VOB files to ensure you are selecting the deposition video, not an interactive menu.

the **Open** button. The selected .VOB files will be displayed in the Locate Multimedia Files dialog box, as shown. Make sure that they are in chronological order (VTS_01_1.VOB, VTS_02_1.VOB, etc.) Click **OK** to continue.



The annotation (clip) is then automatically played back in TrialDirector Presentation mode. Navigating to the Transcript Manager tab in TrialDirector will display the entire synchronized transcript, along with the transferred LiveNote annotation.

Exporting Clips TrialDirector DVT Clips can be exported to individual MPEG-1 or MPEG-2 clips. You can also export clips to a new or existing PowerPoint Presentation using **Transcript Explorer > View By > Clips > Clips** menu > **Generate Excerpts from Clips**. Follow the wizard instructions to export the clips. If you select the Windows Folder export option, make sure to select Automatic for the Video Clip output to create MPEG-2 files.

Known Issue

A message stating video clips can only be created from MPEG and WMV video files appears when you attempt to use LiveNote v10 to transfer a video annotation to a new video file. LiveNote is not currently capable of creating whole video clips from VOB files. It currently only supports MPEG and WMV files. Transfer the video annotations to TrialDirector and use it to create whole video clips.

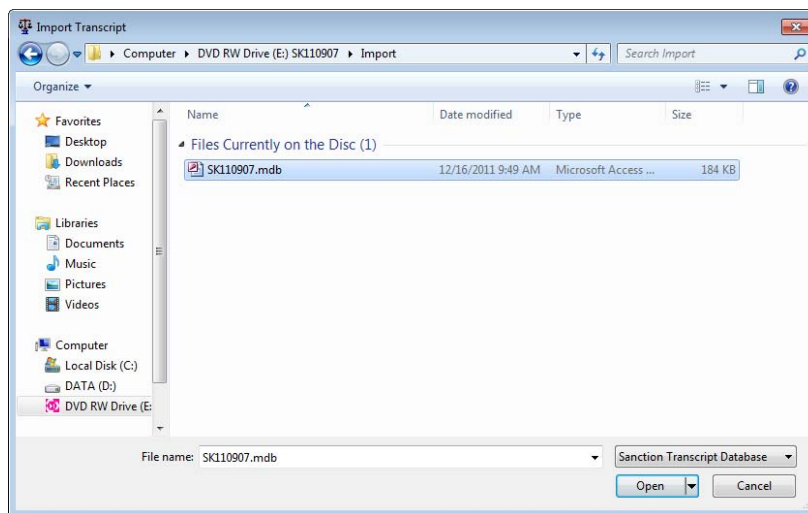
Importing Synchronized Video Transcripts into Sanction

TIP

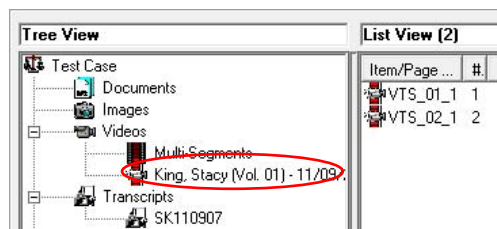
Copy the contents of the DepoView DVD to a local or network hard disk location to improve the seek times to access video playback, and to ensure video is always available to users without the DVD.

Follow these instructions to import the synchronized transcripts and attached exhibits into Sanction v2.8/2.9. These instructions assume that the DepoView DVD has already been inserted into the DVD drive (or copied to a hard disk).

- 1 If the DepoView application or the MPEG-2/DVD-Video codec has not been previously installed, make sure to run the InstallCodec.exe program from the root of the DepoView DVD. You only need to run this once on each PC where you will be using the DepoView DVD with other applications. Installation of the audio/video codec pack is necessary to ensure that the DVD-Video can be played back in Sanction.
- 1 Open Sanction.
- 2 From the **Import** menu, click **Transcripts**.
- 3 Browse to the **Import** folder on the DepoView DVD and select the **.MDB** file. Then, click **Open**.



Playing the Imported Video Transcript Select one of the video items associated with the deposition (usually the full name of the deponent) to begin synchronized playback. You can also use the Sanction Clip Creator to create Media Clips, which can be played back in the Sanction Presentation.



Known Issues

- DepoView DVD output has not been tested in Verdictal.
- Sanction v2.8/2.9 cannot convert Media Clips from DVD-Video. Using the Sanction Clip Converter will fail to produce any output file (.WMV) when using DVD-Video (.VOB) as the source. To export deposition clips to individual MPEG-1 or MPEG-2 files, use TrialDirector or DepoView.

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